

**STILLWATER COUNTY
COMMISSIONER MINUTES**

<p>Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).</p>
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**REGULAR MEETING
July 6, 2021
6:30 p.m. Columbus Community Roundtable**

PRESENT	Commissioner Mark Crago, Chair, Commissioners Tyrel Hamilton and Steve Riveland, members; Shannon Fisher Admin Assistant. Others Present: Kevin Ray, Road & Bridge; Stephanie Ray, Economic Development. Citizens: Shirlee Keffer, Brandon Garoutte
PLEDGE	Commissioner Crago opened the meeting with the Pledge of Allegiance.
MINUTES	June 22, 2021 and June 24, 2021 Special Agenda Meeting. Commissioner Hamilton MOVED to approve the minutes as presented. Commissioner Riveland SECONDED . No discussion. <u>Motion passed unanimously.</u>
CLAIMS	107460 through 107565 in the amount of \$666,162.57. Commissioner Riveland MOVED to approve the claims 107460 through 107565 in the amount of \$666,162.57. Commissioner Hamilton SECONDED . Discussion – Shirlee Keffer asked if the procedure for paying claims is for the claims clerk to present the claims to the Board and requires two signatures. Commissioner Crago affirmed that was correct. Shirlee asked if it requires any of the three Commissioners. Commissioner Crago responded that any of the three and at least two of the three have to sign. Shirlee asked that of the \$666,162.57, was there a large expenditure to explain why it was so much. Commissioner Crago explained that the big item on this claim run is for \$454,747.97 to KLE Construction for the Absarokee Sewer Project. Brandon Garoutte asked if he would be able to see the list of claims after the meeting. Commissioner Crago responded that he could. <u>Motion passed unanimously.</u>
ANNOUNCEMENTS	Commissioner Crago explained that Maureen Wiltshire was unable to attend the meeting but presented a memorandum regarding Stage II fire restrictions. Commissioner read the attached memorandum. Commissioner Crago announced that the Big Sky State Games are in Molt on July 20, 2021. Stephanie Ray stated that Kelly Elliston contacted her and stated that they would like to conduct the 17 mile and 35-mile bike ride through the northern part of the county. Hopefully next year they can conduct the 24 hours of Rapelje bike ride. Commissioner Crago also announced that the facilities capital improvement flyers have been sent out. Several have been returned. Members of the Commission and FCIP Committee will be at the Politics and Eggs breakfast this Saturday to answer questions on the FCIP project.
CONSENT AGENDA	<u>Library</u> A) Library board appointment for one position for a term ending June 2026.
FILE ITEMS	<u>Clerk & Recorder</u> A) Report for the Month of June in the amount of \$10,387.02. Commissioner Riveland MOVED to approve the consent agenda and file the file items. Commissioner Hamilton SECONDED . Discussion – Commissioner Hamilton noted that the appointment to the library board is for Joan Brownell. <u>Motion passed unanimously</u>

REGULAR BUSINESS Commission

A) Road Superintendent appointment. Commissioner Hamilton **MOVED** to appoint Kevin Ray as the Stillwater County Road Superintendent effective July 4, 2021. Commissioner Riveland **SECONDED**. Discussion – Commissioner Crago stated that he wrote a letter to the Commission explaining that there has been no Road Superintendent for approximately two months. Kevin Ray has done a great job in a difficult situation and it is greatly appreciated. Commissioner Riveland stated that he reciprocates what Commissioner Crago stated and that Kevin has done a great job and is appreciated very much. Motion passed unanimously.

B) Bid proposal for annual Maid in Columbus contract for Stillwater County offices. Commissioner Riveland **MOVED** to approve the bid proposal for annual Maid in Columbus contract for Stillwater County offices. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Hamilton stated that contract varies per building. Office buildings are \$350.00 per month, shop buildings are \$170.00 per month, there are also separate fees for special tasks. Brandon Garoutte stated that there had been discussion to have Maid in Columbus clean the pilots lounge about once a month and was this mentioned during the bid. Commissioner Crago stated that these are renewals of current agreements. The airport board could bring a recommendation for the cleaning service. Commissioner Hamilton agreed that these contracts are for existing buildings and contracts. Motion passed unanimously.

C) Impound lot 2022 lease agreement. Commissioner Hamilton **MOVED** to approve the impound lot 2022 lease agreement. Commissioner Riveland **SECONDED**. Discussion – Commissioner Riveland explained that it is \$.16 per square foot with a five percent increase annually and this is a three-year contract. Commissioner Crago noted that this is a 7,000 square foot lot so the first year will be \$1120.00. This allows the county to store vehicles that are taken off the interstate and vehicles that are parked or abandoned while the vehicle is being processed. This is a fenced lot close to Columbus. Motion passed unanimously.

Road & Bridge

A) Purchase request for one 2022 F-250 4X4 SD super cab pickup, price increased due to government contract changes, in the amount of \$44,725.95. Commissioner Riveland **MOVED** to approve the purchase request for one 2022 F-250 4X4 SD super cab pickup, price increased due to government contract changes, in the amount of \$44,725.95. Commissioner Riveland noted that the increase due to government concession changes went up approximately \$1200.00 from the original bid. This is from Beartooth Ford in Columbus. Commissioner Hamilton **SECONDED**. Discussion – Brandon Garoutte asked if the vehicle was in stock. Commissioner Hamilton replied that the vehicle had to be ordered and the lead time is out six months. This vehicle is part of the county's replacement program. The current truck has over 350,000 miles. Brandon Garoutte asked if they will keep the price until the vehicle is received. Commissioner Hamilton replied yes. Commissioner Crago clarified that this is the same vehicle on a previous agenda and this is just to correct the price due to the government concession change. Motion passed unanimously.

Finance

A) Audit contract with Oldness & Associates for FY2020-2023. Commissioner Hamilton **MOVED** to approve the audit contract with Olness & Associates for FY2020-2023. Commissioner Riveland **SECONDED**. Discussion – Shirlee Keffer asked what is the price for the audit. Commissioner Hamilton replied that the price for the initial audit covering FY2020-2021 is \$21,000.00 which increased to \$22,000.00 for the upcoming fiscal year and \$23,000.00 for the last year in the contract which is an increase of \$1000.00 annually. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – Shirlee Keffer stated that it is sad that there are only two people from this area for the meeting tonight. Our founding fathers intended us to be engaged and involved starting at the local level and she is going to work on getting more representation at the meetings. Shirlee further stated that they do have a good turnout for the Politics and Eggs breakfast this upcoming Saturday. Shirlee thought there may be over fifty attendees. The feedback that Shirlee is getting from people who are attending is that they want more information and that the survey only gave the option to agree or disagree. There is no option for comment or input. Some attendees will be supportive of the plan and some

will be opposed. This will be a good discussion to learn from and agree to disagree and address concerns in a civil manner.

With no further comments heard the meeting was adjourned at 6:47 p.m.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder